

Date: _____

Name: _____

Address: _____

City State Zip: _____

Dear _____,

Please transfer _____ shares of _____ stock

from our account # _____ to the following:

DTC Participant #901 Bank of New York

Agent #80901

Institution # 19183 Account #223523

For the EBCF Account #2043

For the benefit of the Berkeley Community Fund, an affiliate of the East Bay Community Foundation.

Our Gift Designation is:

General Funds ? \$ _____

Berkeley 100 ? \$ _____

Thank you,

Name: _____

Address: _____

City State Zip: _____

cc: East Bay Community Foundation: Virginia Hooper, Fax: 925-280-0145

cc: Berkeley Community Fund: Eugenia Bowman, Fax: 510-843-4421